



**Executive Board Meeting**  
**March 23, 2020**  
**3:00 PM - 4:00 PM**

**AGENDA:**

**In attendance:** Dave, Colin, Trish, Darnelle, Eric, Kim, Chuck, John H, Zach, Garrett, Jacob, Myra, Vinnie, Matt M, Matt F, Sarah, Sonya, Abigail

**Call to order at 3:01 pm**

**I. New Business**

a. Approval of the Annual Conference Budget

i. **Motion to approve the annual budget as presented by Trish**

1. **Seconded by Vinnie**

2. Discussion: Do we need to prepare for navigating things if the COVID-19 virus is still an issue come October.

We have been in conversations with our person who is helping is coordinate all of this. We do have a payment due in a couple months and we have a date that we must have rooms booked to meet the criteria for the room rates.

Why are the prices the way that they are?

We wanted to be mindful of inflation but not go too high. We tried to be near where we were at the conference last year. The booth Prices are from the people at the conference center and are designed to encourage early registration and booking of a double booth.

Sarah Reviewed the other changes to the budget. Announced Keynote Speaker is Paul Brown

Non-Members early registration fee. Why are we giving them a break and not encouraging them to become members? Is it something worth looking into and try to show them the value of our membership?

Further discussion on simplifying the rates for the conference and not having early and late fees for different groups.

ii. **Friendly Amendment: Non-member rate \$425 for the entirety for the registration period by Matt F**

1. **Seconded by Kim**

- a. Discussion: this would eliminate early and late registration it would be just a flat rate for non-members.

**Vote: 8-0-0 Passes**

- iii. **Friendly Amendment: Have a set past president rate at \$250 by Vinnie**
  - 1. **Seconded by Trish**
    - a. **Discussion: none**

**Vote: 8-0-0 Passes**

- iv. **Friendly Amendment: Set one host committee rate at \$150 eliminating early and late registration just having one flat rate. By Vinnie**

- 1. **Second Trish**

- a. Discussion: question about how many people this would affect. And how this would affect our food prices. Given this price it would not cover the \$231 cost of food for the host committee members

Discussion about make the cost at \$250 so that we make something off them given that sponsorship is projected to be low. Settled more at the \$180-200 range to reward the amount of work that they do. Also, this group is typically entry level folks who are trying to get involved and we should reward that.

Clarification: The Host committee is the chairs, a group about 12-14 people.

- v. **Friendly amendment edit rate changed to \$200 for the host committee. Vinnie**

- 1. **Second Jacob:**

- a. Discussion: We will make up any short coming in price by most of our attendees registering late at the higher cost

**Vote: 8-0-0 Passes**

- vi. **Return to original motion "Motion to approve the annual budget as presented made by Trish"**
  - 1. **Discussion: hearing none**

**Vote: 8-0-0 Passes.**

**II. Meeting called to a close at 3:45 pm by Dave**